

Internationalization Grants - Proposal Application (Fixed Deadline)

Spring 2024 Grant Cycle

The Office of Internationalization offers internationalization grants to deepen faculty and staff engagement, strengthen strategic partnerships and create campus initiatives. Submit questions to intz-grants@du.edu.

* Required

* This form will record your name, please fill your name.

Internationalization Grants

Applicant Information

The completed proposal is due to department chairs/directors by Monday March 4, 2024. Grants are for use April 15, 2024 through June 15, 2025.

****PLEASE SAVE A PDF COPY OF YOUR APPLICATION TO SEND TO YOUR CHAIR/DEAN FOR COMPLETION OF THEIR EVALUATION. INSTRUCTIONS ARE PROVIDED ON MESSAGE RESPONSE WHEN THIS FORM IS COMPLETE****

1. **Name ***

2. **Academic Rank or Staff Position ***

3. **Department ***

4. **School/College ***

5. **Email ***

6. **Phone ***

7. **Grant Category** *

- Faculty Engagement Grant** These grants are intended to assist in faculty professional development with an international component. (Up to \$2,500 per participant)

- Global Initiatives** These larger block grants can provide funding toward collaborative initiatives and projects that develop significant aspects of global engagement at DU. (Up to \$15,000)

8. **Global Key Partnerships**

If a DU key partner is involved, please select the institution.

- Lund University

- University of Western Australia

- University of KwaZulu-Natal

- University of Glasgow

- Indian Institute of Management

9. **Previous funding received from the Office of Internationalization**

Please provide details including the year, amount, and whether or not a report was submitted after the project.

10. **Project Title** *

11. Anticipated Start Date for Project *



12. Anticipated Completion of Project *



13. Total Amount of Grant Funds Requested *

14. Outside Sources of Funding

*Please list any additional funding sources and the status of each funding option. **

15. Budget Narrative

For this section please provide details of your project budget including the breakdown of costs for each of the categories listed. This section replaces the former Budget Sheet that is shown in an image at the top of this section for reference. Some categories need a breakdown of costs and others are more of a general estimate. For any expenses not related to the travel costs you will need to define the expense and explain how they are necessary for the project. This narrative will align with and explain the total costs listed in questions 19-25 of this section

Airfare and Lodging

Below are examples of how to list the breakdown for each individual flight and the cost of hotels. We are looking for details in these areas.

Flight: Denver to Copenhagen - 1 ticket \$1500

Hotel: 5 nights in Copenhagen - \$157 per night x 5

Ground Transportation and Food

For the costs of food and ground transportation, you do not need to breakdown the details and can provide an overall estimate.

Registration Fees, Program Expenses, and Miscellaneous

For these categories please provide details explaining the total cost listed in the aligned question. This would include defining the specific costs or fees and how they are related to the project.

All costs must be included and itemized in this section. Grant funds are transferred to the department of the award recipient and not paid directly to individuals. Internationalization Grant awards prioritize funding the costs of air travel for specified projects in a proposal. All travel using grant funds must be booked through Concur. Please note: Internationalization Grants do not fund any compensation including faculty renumeration, consulting fees, or course buy-outs.

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16. Airfare Expenses

*Please list the total dollar amount for airfare. **

17. Lodging Expenses

*Please list the total amount for hotel expenses. **

18. Food Expenses

*Please list the total amount anticipated costs for food. **

19. Ground Transportation

*Please list the total amount for all ground transportation costs. **

20. Registration/Consultation Fees

*Please list the total amount of any registration fees. **

21. Program Expenses

*Please the total amount for this category. **

22. Miscellaneous Expenses

*Please the total amount for this category. **

23. Project Narrative

Write a concise narrative outlining goals, objectives, and proposed outcomes for funding.

Proposals should include the connection between the proposed activity and advancing internationalization on campus. For example, how might you leverage the outcomes or results of this activity to add global or comparative perspectives or content to the courses you teach or to the development of your curriculum? How might this activity infuse global or international elements or components on the pedagogy, operations, functions or processes on DU's campus? Alternatively, how does the proposed activity expand the International scope DU's partnerships or collaborations? Or how might it contribute to DU's international reputation? ***You can attach a pdf file in Question 25 and write "see attached" for this question if preferred. ****

24. Please upload PDF file with your Project Narrative if you chose not to type into the box on the previous question.

File number limit: 1 Single file size limit: 10MB Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio

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